

PERSONNEL

FILE: GCBEB-R

MILITARY LEAVE

The Charlottesville City Schools division shall comply with all federal and state laws regarding the employment rights of members of the military, both full-time and in any reserve capacity.

[Policy GCBEB](#) describes the requirements of the federal and state laws regarding military leave.

Information contained in the policy regarding paid military leave during active duty service applies only to full-time employees of Charlottesville City Schools.

All employees of CCS are entitled to paid leave during annual training or when called forth by the Governor. Paid leave for all employees is not to exceed fifteen (15) days per federal fiscal year (October-September).

The CCS employee may request to use any vacation, annual, or similar leave that is accrued at the beginning of the military leave.

Any employee with questions regarding the leave should contact the Human Resources Office at the Central Administration Office Building.

Issued: August 17, 2009
Revised: October 11, 2010
Revised: June 20, 2011

Legal References: 38 U.S.C. §§ 4312, 4313, 4316, 4317.

20 C.F.R. §§ 1002.259, 1002.261, 1002.262, 1002.267.

Code of Virginia, 1950, as amended, §§ 22.1-289.2, 44-93.